



## **REQUEST FOR PROPOSAL**

**24-033**

### **ROCKIN' THE RIVER – EVENT PRODUCER**

The District is seeking a qualified Event Producer with specific experience producing successful outdoor events to lead the planning, coordination, management, and logistics of this summer's Rockin' the River events. The selected Event Producer will be expected to be organized, detail-oriented, flexible, and effective verbal and written communicator, calm under pressure, and a negotiator in the best interest of the District. The Event Producer will be responsible for all anticipated costs, and misc. fees to implement the Event and provide anticipated financial arrangements with the District.

Proposals for the above-referenced project will be accepted by the Tarrant Regional Water District, Purchasing Department, electronically via the CivCast Procurement Website no later than 2:00 P.M. CST, December 22, 2023.

Submittals must be in the actual possession of Tarrant Regional Water District prior to the exact time and date indicated in this Request. Any submittal received after the foresaid time, will not be accepted.

Documents may be downloaded at the following procurement website:

<https://www.civcastusa.com/project/6549463e14a717bd9f11d8aa/summary>

Respondents are responsible for obtaining all related documents including but not limited to future Addenda. The District will not be held responsible for the failure of the Respondent to obtain all related documents.

The Tarrant Regional Water District reserves the right to adopt the most advantageous response to the Request for Proposal and other parts of the Contract Documents, or any applicable Statute or Code.