

REQUEST FOR STATEMENTS OF QUALIFICATIONS

ARTICLE 1 – GENERAL NOTICE

1.01 Program Background

The Tarrant Regional Water District (TRWD or District) with the City of Dallas Water Utilities (DWU), are currently building a 350 MGD raw water transmission system to, deliver water from Lake Palestine to Lake Benbrook, with connections to Cedar Creek Reservoir, Richland Chambers Reservoir and a Dallas delivery point. Collectively, the system consists of approximately 145 miles of 84-inch to 108-inch pipeline, a 5-mile 120-inch diameter tunnel, six 100-350 MGD pump stations, one 450 MG balancing reservoir and ancillary facilities. The program developed by TRWD to accomplish these improvements is called the Integrated Pipeline Project (IPL). A Map providing an overview of the program is shown in Exhibit A. The District has retained the services of a program construction manager to assist in the management support of the Integrated Pipeline Project and to serve as the District’s project coordinator and primary point of contact for all of the CMT&SI contracts.

1.02 Request for Statements of Qualifications

The District is requesting Statements of Qualifications (SOQs) from qualified consultants with construction materials testing and special inspections expertise interested in providing technical support services for the implementation of the Integrated Pipeline Program. This Request for Statements of Qualifications (RFSOQ) is identified as:

Integrated Pipeline Project
Construction Materials Testing and Special Inspections
IPL RFSOQ# 21-097

ARTICLE 2 – OBTAINING DOCUMENTS

2.01 RFSOQ documents can be downloaded from the Procurement Website at:

<https://www.civcastusa.com/project/605e2d5788629f307157c1fe/summary>

2.02 This Procurement Website will be updated periodically with additional information regarding the RFSOQ.

2.03 Documents may be downloaded or viewed free of charge at the Procurement Website. It is the downloader’s responsibility to determine that a complete set of documents, as defined in the RFSOQ are received.

ARTICLE 3 – PRE-SUBMITTAL CONFERENCE

3.01 A non-mandatory pre-submittal conference will be held via Microsoft Teams on July 01, 10:00 a.m. Below is a link to the meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDJhNmJhYjQtMWM4Ni00NGlyLTK3MGUtNjkyYmUzZGM5NjA5%40thead.v2/0?context=%7b%22Tid%22%3a%227dcc2be4-8e7c-4670-8485-ffc6ed6caea8%22%2c%22Oid%22%3a%22edf7e19c-0b36-4709-be8c-d11dabf2d96a%22%7d

ARTICLE 4 – QUESTIONS REGARDING SELECTION PROCESS OR SOLICITATION DOCUMENTS

- 4.01 Submit questions using the Question and Answer process on the Procurement Website. Responses to questions posted on the Procurement Website will be posted on the Procurement Website by the Owner for the benefit of all Offerors. A response will be posted for questions submitted until noon on **July 16, 2021**.
- 4.02 Do not contact representatives of District, City of Dallas or Program Manager in any manner regarding this solicitation until contracts have been awarded. Violation of this provision by an Offeror or their representatives may lead to disqualification of the Offeror from consideration.

ARTICLE 5 – DELIVERY OF STATEMENTS OF QUALIFICATIONS

- 5.01 Statements of Qualifications must be delivered to Tarrant Regional Water District in digital format no later than **Thursday, July 22 at 2:00 P.M.** Email Statements of Qualifications to the District via david.owen@trwd.com
- 5.02 All SOQs received become the property of the District and will not be returned.

ARTICLE 6 – EVALUATION OF STATEMENTS OF QUALIFICATIONS

- 6.01 The selection criteria used to select consultants is shown below:

| Rating Category | Description | Point Value |
|-----------------|------------------------------------------------------|-------------|
| A | Experience / past performance of Offeror. | 30 |
| B | Experience and qualifications of proposed personnel. | 50 |
| C | Commitment of Staff and Schedule | 20 |
| Total | | 100 |

The criteria are further defined in the Instructions for Submitting a Statement of Qualifications.

- 6.02 SOQs will be evaluated and ranked in relation to the criteria in Paragraph 6.01. The District may invite the most highly rated Offerors to participate in an interview with the IPL Team to present information on their qualifications and to introduce their key personnel.
- 6.03 The selection process is anticipated to comply with the following schedule:

| Activity | Anticipated Date |
|--------------------------|------------------|
| RFSOQ issued | June 21, 2021 |
| Pre-Submittal Conference | July 01, 2021 |
| Final date for questions | July 16, 2021 |
| SOQ due date | July 22, 2021 |

| Activity | Anticipated Date |
|---------------------------------|-------------------------|
| Interviews | TBD |
| Notification of Intent to Award | August 26, 2021 |
| Board Approval of Contract(s) | Dec. 21, 2021 |
| Agreement Executed | Dec. 21, 2021 |

ARTICLE 7 – AWARD OF CONTRACT

7.01 District will award Task Order Contracts to the Offerors who provides the best value for the Owner as determined when considering the relative importance the evaluation factors described in Paragraph 6.01. Companies holding these Task Order Contracts will provide a pool of resources from which individuals will be selected depending on their availability and the needs of the District. These Contracts will be based on the Agreement between the District and Consultant for Professional Services shown in Exhibit D.

ARTICLE 8 – FAIR OPPORTUNITIES PURCHASING AND CONTRACTING POLICY

8.01 The IPL project has an overall goal of 25% participation. In all of the previous RFPs on the IPL project, each submitter was required to participate in a good faith effort for sub-contracting 25% of the work to MWBE and HUB firms. In this RFP it will be different. In this RFP, the IPL team will be selecting a pool of approved professional service firms to provide construction material testing and inspection for the stated scope of projects. The IPL team will select firms to meet the 25% participation goal for the overall pool of approved firms. The 100 points for evaluation of these submittals is identified above. No points have been included for the FOPC program as this will be identified in the pool rather than by individual submitter. Therefore each submitter should provide a proposal individually to best meet the scope of services. The IPL team of evaluators from both TRWD and City of Dallas will select a pool of approved firms that will meet the FOPC goals for the IPL project. A copy of the IPL policy is provided in the Appendix A.

END OF SECTION