

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF
TARRANT REGIONAL WATER DISTRICT
HELD ON THE 20th DAY OF NOVEMBER 2001 AT 9:30 A.M.

The call of the roll disclosed the presence of the Directors as follows:

<u>Present</u>	<u>Absent</u>
George W. Shannon	Hal S. Sparks III
Victor W. Henderson	
Charles B. Campbell, Jr.	
Brian C. Newby	

Also present were James M. Oliver, Alan Thomas, Ken Brummett, Steve Christian, Wesley Cleveland, Nancy L. King, David Marshall, Wayne Owen, Sandy Swinnea, Ed Weaver, Mike Williams and Mike Witthaus.

Also in attendance were George Christie, legal counsel for the District; Elaine Petrus and Adelaide Leavens of Streams and Valleys; Jim Daniels and Jack Madden of GDS Associates; and James Toal of Gideon Toal.

Director Shannon convened the meeting with the assurance from management that all requirements of the "open meetings" laws had been met.

1.

On a motion made by Director Henderson and seconded by Director Newby, the Directors unanimously voted to approve the minutes from the meeting held October 23, 2001. It was accordingly ordered that such minutes be placed in the permanent files of the District.

2.

There were no persons of the general public requesting the opportunity to address the Board of Directors.

3.

James Toal of Gideon Toal presented an update on the comprehensive Floodway Study, master plan concepts for open space and recreational issues and results of the Gideon Toal workshop held in October which included several internationally acclaimed experts, civic leaders, floodway user groups and the general public.

4.

With the recommendation of management, Director Henderson moved to authorize James Oliver to negotiate and execute a contract for the purchase of electricity for the year 2002. Authorization is subject to rates being equal to or less than existing quotes. Director Newby seconded the motion and the vote in favor was unanimous.

5.

Mr. Campbell left the meeting.

6.

With the recommendation of management, Director Newby moved to approve the final payment and release of retainage to Craig Olden Inc. in the amount of \$52,475.15 for the Beach Street Low Water Dam. Funding for this contract was included in the FY 2001 General Fund budget. Director Henderson seconded the motion and the vote in favor was unanimous.

7.

With the recommendation of management, Director Henderson moved to approve the contract for internal inspection of up to 75 miles of pipeline and preparation of new as-built plans in a GIS format for an anticipated cost not to exceed \$1,350,000 to Pressure Pipe Inspection Company. Funding for FY 2002 is estimated to be \$325,000 and is included in the FY 2002 Revenue Fund Budget. Director Newby seconded the motion and the vote in favor was unanimous.

8.

With the recommendation of management, Director Newby moved to approve the renewal of a three-year service agreement, consisting of two annual site visits, software releases and upgrades, and unlimited 24-hour technical support for SCADA with HSQ Technology for the amount of \$77,832 (\$25,944 annually in 2002, 2003, and 2004). Funding for the project is included in the FY 2002 Revenue Fund budget. Director Henderson seconded the motion and the vote in favor was unanimous.

9.

With the recommendation of management, Director Henderson moved to approve adoption of a resolution calling for an election to fill two (2) positions on the District's Board of Directors to be held on Saturday, February 2, 2002. Director Newby seconded the motion and the vote in favor was unanimous.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TARRANT REGIONAL WATER DISTRICT
CALLING FOR AN ELECTION TO BE CONDUCTED SATURDAY,
FEBRUARY 2, 2002**

BY ORDER OF THE BOARD OF DIRECTORS OF TARRANT REGIONAL WATER DISTRICT, notice is hereby given to the qualified voters of Tarrant Regional Water District. BE ADVISED: An election will be held by Tarrant Regional Water District on February 2, 2002 for the purpose of choosing two (2) persons to serve as Directors for the District for the period of four (4) years next after said election, or until their successors may have been lawfully qualified.

POLLS TO BE OPENED AT 7:00 A.M. AND CLOSED AT 7:00 P.M. Those entitled to vote in said election must be bona fide residents of the District, and duly qualified voters under the laws of Texas as of the day of the election. Voters should attend the proper polling places prepared to exhibit their Voter Registration Certificates or evidence of exemption. In the absence of other evidence, the voters will be required to make affidavits of qualification.

For the purpose of this election and the conduct of same, the District shall be divided into thirty-four (34) election precincts designated and numbered hereafter which shall be composed of one or more county voting precincts as indicated thereon. One polling place shall be provided in each District precinct and the location thereof is shown below.

Qualified voters may cast their ballots only at the polling place provided for the voting precinct in which they reside. Early Voting in person shall be conducted by the Tarrant County Elections Administrator's Office in two locations. The locations will be the District's Administrative Office located at 800 East North Side Drive, Fort Worth, Texas 76102 and at the Tarrant County Elections Administrator's Muller Building Office located at 600 West Weatherford Street, Fort Worth, Texas 76102. Early Voting in person will occur at these two locations between the hours of 8:00 A.M. and 5:00 P.M. beginning on January 16, 2002 and will continue through January 29, 2002.

Ballots for early voting by mail may be obtained by contacting the Early Voting Clerk at the Tarrant County Elections Administrator's Office, P.O. Box 961011, 100 West Weatherford, Room B-90, Fort Worth, Texas 76161-0011 to the attention of Early Voting Clerk, Tarrant Regional Water District Directors' Election or by telephoning (817) 884-2875 or (817) 884-1115. Application for an early voting by mail ballot must be received by Friday, January 25, 2002 at 5:00 P.M. Ballots voted by mail must arrive at the Tarrant County Elections Administrator's Office under the conditions specified by Sections 86.005 – 86.007 of the Texas Election Code.

All designations of polling places, hereafter contained, unless otherwise indicated, will refer to numbers upon streets within the political boundaries of the District. The District Polling Places provided for said election and the names of the officers to hold said election, except insofar as they may be changed or substituted by the District Election Officer, are as per copy attached hereto. Further, notice of said election shall be executed in the name of the District and said notice duly published in accordance with the law governing such matters.

Ms. Nancy L. King, District Election Officer, is directed to make all arrangements for the holding of said election and for the payment of expenses and fees of the officers holding election without further order of the Board of Directors.

Adopted this the 20th day of November, 2001.

George W. Shannon, President

Charles B. Campbell, Jr. Secretary

**UNA RESOLUCIÓN DE LA JUNTA DE DIRECTORES DEL
DISTRITO REGIONAL DE AGUA DE TARRANT**

**LLAMANDO PARA UNA ELECCIÓN QUE SERA CONDUCTIDA EL SABADO,
2, DE FEBRERO 2002**

POR ORDEN DE LA JUNTA DE DIRECTORES DEL DISTRITO REGIONAL DE AGUA DE TARRANT, se presenta este aviso a los votantes calificados del Distrito Regional de Agua de Tarrant SE AVISA: Una elección sera observada por el Distrito

Regional de Agua de Tarrant el día 2 de Febrero 2002 con el proposito de elegir dos (2) personas para servir como Directores del Distrito por un periodo de cuatro (4) años proximos despues de dicha elección o hasta que sus sucesores queden legalmente calificados.

SITIOS DE VOTACION SE ABRIRAN A LAS 7:00 A.M. Y CIERRAN A LAS 7:00 P.M. Para que el votante tenga derecho a votar, debe ser residente legal del Distrito y estar debidamente calificado bajo las leyes de Tejas en la fecha que se tendra la elección. Los votantes deben presentarse en los sitios de votacion apropiados segun esta manifestacion expuesto al publico con su Certificados de Registro de Votantes o evidencia de exención. En ausencia de evidencia, el votante tendra que hacer una declaracion jurada sobre sus calificaciones.

Para el proposito de esta elección y conducta de la misma, el Distrito sera dividido en treinta cuatro (34) recintos electorales designados y enumerados en la lista adjunta compuesta de uno o mas recintos de votacion del condado segun indicados. Habra un sitio de votacion en cada Distrito electoral y la localización de eso se muestra abajo.

Votantes calificados solamente pueden votar su boleta de votacion en los sitios estipulados de votacion en el recinto en el cual residen. Votacion Temprano en persona sera conducida en dos localizaciones por la Oficina del Administrador de Elecciones del Condado de Tarrant. Las localizaciones seran la Oficina Administrativa del Distrito situada en el 800 East Northside Drive, Fort Worth, Tejas 76102 y en la Oficina del Administrador de Elecciones del Condado de Tarrant, Edificio Muller, situada en el 600 Calle West Weatherford, Fort Worth, Tejas 76102. Votacion temprano en persona ocurrira en estas dos localizaciones durante las horas de 8:00 A.M. y 5:00 P.M. empezando el 16 de Enero, 2002 y continuara hasta el 29 de Enero, 2002.

Para obtener Boletas de votar temprano por correo consulte al dependiente de Votación Temprano en la Oficina del Administrador de Elecciones, del Condado de Tarrant, P.O. Box 961011, 100 West Weatherford, Cuarto B-90, Fort Worth, Tejas

76161-0011, Atencion: Dependiente de Votacion Temprano, Eleccion de Directores del Distrito Regional de Agua de Tarrant, o llamando al (817) 884-2875 o (817) 884-1115. Aplicaciones para votar temprano por correo necesitan ser recibidas para el Viernes 25 de Enero, 2002 a las 5:00 p.m. Boletas votadas por correo necesitan ser recibidas en la Oficina del Administrador de Elecciones del Condado de Tarrant, en la manera especificada por los Codigos de Elección de Tejas Seccion 86.005 - 86.007.

Todos los sitios de votacion incluidos en este aviso, a menos que se indique al contrario, se refiere a numeracion de calles dentro de los limites politicos del Distrito. Los sitios de Votacion del Distrito proporcionados para tal eleccion y los nombres de los oficiales encargados de dicha eleccion, excepto en cuanto pueden ser cambiados o sustituidos por el Oficial del Distrito Electoral, seran por la copia siguiente. Ademias, noticia de dicha eleccion sera ejecutado en el nombre de el Distrito y dicha noticia sera publicada de acuerdo con la ley gobernando tal asunto.

Señora Nancy L. King, Oficial del Distrito Electoral esta directado para ser todos los arreglos para tener dicha eleccion y para pago de gastos y honorarios del oficial conduciendo la eleccion sin más orden de la Junta de Directores.

Adoptado este el 20 dia de Noviembre, 2001.

George W. Shannon, Presidente

Charles B. Campbell, Jr., Secretario

10.

With the recommendation of management, Director Henderson moved to approve a contract in the amount of \$40,707 with the Tarrant County Elections Administrator's Office to conduct the Board of Director's Election to be held Saturday February 2, 2002. Funding for this contract is included in the FY 2002 General Fund budget. Director Newby seconded the motion and the vote in favor was unanimous.

11.

With the recommendation of management, Director Newby moved to approve the purchase of audiovisual equipment to be installed in the Board Room of the new Administration Office from Digital Southwest for the low bid of \$29,645.66. Funding for this contract is included in the FY 2002 General Fund budget. Director Henderson seconded the motion and the vote in favor was unanimous.

12.

With the recommendation of management, Director Henderson moved to approve the purchase of thirteen (13) vehicles or equipment as follows:

- (2) New 2001/2001 Half Ton LWB Pickups, for the Eastern Division Reservoir Department as replacements from Lawrence Marshall Chrysler for the low bid of \$13,656 each, for a total cost of \$27,312. Funding for these purchases are included in the FY 2002 Revenue Fund budget.
- (3) New 2001/2002 Half Ton SWB Extended Cab Pickups, one for Eastern Division Reservoir Department as a replacement, one for Western Division, Eagle Mountain Operations as a replacement, and one for Engineering Department as a replacement from Lawrence Marshall Chrysler for the low bid of \$16,618 each, for a total of \$49,854. Funding for these purchases are included in the FY 2002 General and Revenue Fund budgets.

- (1) New 2001/2002 Half Ton Crew Cab Pickup, for the Fort Worth Operations Floodway Department as a replacement from Longhorn Dodge for the low bid of \$22,743. Funding for this purchase is included in the FY 2002 General Fund budget.
- (1) New 2001/2002 Heavy Duty Three Quarter Ton 4WD LWB Pickup for the Eastern Division Pipeline Department as a replacement from Lawrence Marshall Chrysler for the low bid of \$19,778. Funding for this purchase is included in the FY 2002 Revenue Fund budget.
- (1) New 2001/2002 4WD Support Utility Vehicle for the Engineering Department as a replacement from Lawrence Marshall Chrysler for the low bid of \$26,025. Funding for this purchase is included in the FY 2002 Revenue Fund.
- (1) New 2001/2002 Heavy Duty 60 Inch Cab & Chassis for the Fort Worth Operations Department as a replacement from Lawrence Marshall Chrysler for the low bid of \$23,564. Funding for this purchase is included in the FY 2002 General Fund.
- (1) New 2001/2002 Three Quarter Ton Extended Cab LWB Pickup for the Western Division Purchasing Department as a replacement from Lawrence Marshall Chrysler for the low bid of \$18,641. Funding for this purchase is included in the FY 2002 General Fund budget.
- (1) New Current Model Agricultural 4WD Tractor with Cab for the Western Division, Bridgeport Operations as a replacement from Waxahachie Equipment for the low bid of \$42,889. Funding for this purchase is included in the FY 2002 General Fund budget.
- (1) New Current Model 4WD Commercial Rotary Mower for the Eastern Division Reservoir Operations as a replacement from AMC Industries for the low bid of \$50,989. Funding for this purchase is included in the FY 2002 Revenue Fund.
- (1) New 2001/2002 Four Door Sedan for the Western Division Information Services Department as a replacement from Lawrence Marshall Chrysler for the low bid of \$14,789. Funding for this purchase is included in the FY 2002 General Fund Budget.

Director Newby seconded the motion and the vote in favor was unanimous.

13.

With the recommendation of management, Director Henderson moved to rescind the September 18, 2001 award of an oil and gas lease at Eagle Mountain Lake to Seely Oil Company because Seely Oil Company did not sign the District's lease by the deadline of November 7, 2001. The changes that Seely Oil Company required to the advertised lease could not legally be made after the advertised lease had been awarded. Director Newby seconded the motion and the vote in favor was unanimous.

14.

The Board was given draft copies of updated District ordinances for review. Next, the Board was shown a quarterly video update and discussed the Corp of Engineer's Floodway Inspection Report.

There being no further business before the Board of Directors, the meeting adjourned.


President


Secretary