

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF
TARRANT COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER ONE
HELD ON THE 26TH DAY OF JULY, 1994 AT 9:30 A.M.

The call of the roll disclosed the presence of the Directors as follows:

Present

George W. Shannon
Victor W. Henderson
Charles B. Campbell, Jr.
Hal S. Sparks, III
Charles L. Geren

Also present were James M. Oliver, Alan Thomas, Brian Gordon, Richard Ellis, Madeline Robson, Wayne Owen and Steve Christian.

Also in attendance were George Christie and Stan Harrell, legal counsel for the District, and John Rutledge representing Freese and Nichols, Inc.

With the assurance from management that all requirements of the "open meetings" law had been met, Director Shannon convened the meeting.

1.

On a motion made by Director Henderson and seconded by Director Campbell, the Directors unanimously voted to approve the minutes from the meetings held July 5, July 11 and July 12, 1994. It was accordingly ordered that such minutes be placed in the permanent files of the District.

2.

There were no persons of the general public present requesting the opportunity to address the Board of Directors.

3.

The President and presiding officer next called an executive session under Chapter 551.071 of the Government Code to consider pending or contemplated litigation.

4.

Upon completion of the executive session, the President reopened the meeting.

5.

With the recommendation of management, Director Henderson moved to revise the District's ethics policy on the use of District equipment to read as follows:

Personal usage of District equipment by employees is not permitted unless that usage is:

- A. Limited to infrequent and incidental use and confined to the equipment's designated work center; and
- B. Approved in advance by the General Manager or his designee.

Director Sparks seconded the motion and the vote in favor was unanimous.

6.

With the recommendation of management, Director Sparks moved to supplement the District's policies as requested by the Texas Natural Resource Conservation Commission to address contracting with "Historically Underutilized Businesses" and to clarify the District's policy on contracting for professional services. The motion was seconded by Director Geren, and after a unanimous vote in favor thereof, the following policies of the District were adopted:

POLICY FOR USE OF HISTORICALLY UNDERUTILIZED BUSINESSES

Tarrant County Water Control and Improvement District Number One will comply with the provisions and intent of Section 106, Article V, General Provisions of Texas H.B. 1, 72nd Legislature, 1st Called Session, entitled Contracting with Historically Underutilized Businesses, as such legislation may be amended or affected by Subsequent legislation.

POLICY FOR SELECTION, REVIEW AND EVALUATION OF PROFESSIONAL SERVICES

Professional consultant contracts cannot be awarded on the basis of competitive bidding.

The Board of Directors shall determine, in its judgment, when and the extent to which outside professional services are needed. The Board shall select the

entities to provide any professional services based on its judgment and the recommendation of the General Manager as to the one or ones expected to be able to provide the best service at customary and reasonable cost, with emphasis on competence and experience in providing the service. The District will maintain a list of at least three (3) qualified persons or firms for each area of professional services used by the District. It shall be the duty of the General Manager to recommend, monitor, review, and evaluate the performance of each provider of professional services to the District and to make periodic reports to the Board or its Committees concerning same.

7.

Staff next distributed a memo outlining changes to the District's proposed fiscal year 1995 budgets since the Board of Directors' Budget Workshop.

8.

With the recommendation of management, Director Sparks moved to approve the following list of vouchers for the month of June, 1994.

General Fund: Check numbers 42951 through 43281, the total expenditure being \$421,811.19.

Debt Service Fund: Check number 2209, the total expenditure being \$19,550.00.

Revenue Fund: Check numbers 23823 through 24053, the total expenditure being \$3,430,187.77.

Richland-Chambers Fund: Check numbers 15289 through 15303, the total expenditure being \$51,921.65.


1992 Reserve Fund: Debit Number 849640, the total expenditure being \$530,000.00.

Benbrook/RC Construction Fund: Debit Number 849620, the total expenditure being \$210,000.00.


Director Henderson seconded the motion and the vote in favor was unanimous.

9.

There being no further business before the Board of Directors, the meeting adjourned.



President



Secretary