

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF  
TARRANT COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER ONE  
HELD ON THE 18TH DAY OF AUGUST, 1986, AT 9:30 A.M.

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The call of the roll disclosed the presence or absence  
of Directors as follows:

<u>Present</u>	<u>Absent</u>
C. Victor Thornton Burford I. King George W. Shannon	Wayne E. Newton Victor W. Henderson

Also present were Messrs. James M. Oliver, General  
Manager; Robert M. Doby, Comptroller; James L. Strawn, Director of  
Operations; Alan Thomas, Director of Administration; and Wayne  
Owen, Jr., Administrative Assistant.

Also present for a presentation was Richard Ellis,  
Assistant Western Division Manager. Director Thornton presided as  
President and Director Shannon acted as Secretary, whereupon  
proceedings were had and done as follows:

1.

On motion made by Director Shannon and seconded by  
Director King, and with the assurance from management that all  
requirements relating to the "open meetings" law had been  
followed, the minutes of the meetings held July 15, 1986, and July  
24, 1986, were unanimously approved and it was accordingly ordered  
that these minutes be placed in the permanent files of the District.

2.

Mr. Alan Thomas, Director of Administration for the  
District, presented a proposal from Arthur Young and Company out-  
lining the performance of services in conjunction with the annual

audit for the year to end September 30, 1986. The proposal outlined an estimate of fees not to exceed \$24,325.00 plus estimated expenses not to exceed \$2,300.00.

With the recommendation of management, Director King moved to accept the proposal dated June 24, 1986 from Arthur Young and Company outlining services and fees involved with the performance of the annual audit for the year to end September 30, 1986. Director Shannon seconded the motion and the vote in favor was unanimous.

3.

Mr. Thomas next presented the results of an extensive search for a comprehensive computer system to replace the District's existing system. The search was coordinated by the management services division of Arthur Young and Company. Available hardware and software systems were solicited and reviewed by Arthur Young and Company and the District's staff. Based upon the results of the search and with the concurrence of Arthur Young and Company consultants, management recommended that the Board of Directors authorize the District to purchase the software and hardware proposed by Integrated Computer Systems of Plano, Texas.

TARRANT COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER ONE

INTER-OFFICE CORRESPONDENCE

DATE: August 13, 1986  
TO: Jim Oliver  
FROM: Alan Thomas  
SUBJECT: Computer Selection

It is my recommendation, with the concurrence of Arthur Young consultants, that we ask the Board to approve the purchase of the software and hardware proposed by Integrated Computer Systems of Plano, Texas.

The primary purpose of our search was to locate the best software available to meet our needs, with as few modifications as possible. Once the proper software was located, secondary consideration was given to the following:

- 1) The ability of the vendor to support the software.
- 2) The reliability and expandability of the hardware.
- 3) The support available for the hardware.

ICS software and Data General hardware met all our requirements.

Reasons for ICS software selection:

- 1) Their response to our Request for Proposal indicated that they were a 96% match for our needs with only 7 modifications. Arthur Young consultants were skeptical of such a high percentage response, but a system demonstration showed an excellent match.
- 2) Included in their software are modules dealing with Human Resource management and Vehicle maintenance. The Wyatt Company has proposed a similar Human Resource package for \$7,000.00. While the ICS package is not as comprehensive as the Wyatt package it will fully integrate with the payroll system thereby avoiding duplication of work. Certain modifications (not proposed by ICS) could be performed to enhance this package. The Vehicle maintenance module will serve as an important tool in the event that we decide it is beneficial to centralize our machinery and equipment services.
- 3) The purchasing, inventory and job cost modules interface with each other as well as the accounts payable system which was one of our initial goals.
- 4) Word Processing capabilities can be integrated with this system at a reasonable cost which will expedite and enhance our reporting capabilities. Graphics capabilities are not requested at this time, but are available at a cost of \$5,000 and should probably be considered in the future.
- 5) With terminals outside the general office, data security was a consideration from both an internal and an audit standpoint. The ICS Security System far exceeded our expectations.
- 6) The system provides an excellent audit trail.

The cost of the system is as follows:

Data General hardware (configuration attached)	\$ 90,410.00
ICS software	\$ 55,959.00
Word Processing (hardware and software)	<u>\$ 12,620.00</u>
Sub Total	\$158,980.00
Estimated additional cost of support and training	<u>\$ 10,000.00</u>
Total	\$168,980.00

In addition, costs of implementation assistance is estimated to be \$20,000.00 and installation costs should be approximately \$3,000.00.

Total cost should be approximately \$192,000.00.

I realize that this is a significant expenditure for the District, but if we are to accomplish the goals we have set for increased information capabilities, it is a necessary expense.

Based upon the recommendation of management, Director King moved to authorize the District to purchase the computer system based upon the proposal submitted by Integrated Computer Systems of Plano, Texas. This motion was seconded by Director Shannon and the vote in favor was unanimous.

Director King next moved to amend the previous motion to include the incorporation of a graphics package into the computer system at an additional cost estimated to be \$5,000.00. The revised total cost thus is considered to be approximately \$197,000.00. Director Shannon seconded this motion and the vote in favor was unanimous.

4.

James M. Oliver, General Manager of the District, presented for review and comment the proposed General and Revenue Fund Budgets for Fiscal Year 1987. Mr. Oliver explained that this budget proposed a substantial increase in the level of maintenance

of District facilities. Mr. James L. Strawn, Director of Operations for the District, stated that the 1987 Budgets contemplate expenditures for capital equipment and construction projects of considerably greater levels than in recent years. This is attributed to the need to replace old equipment and to increase the level of maintenance activity within the Fort Worth Floodway and at Eagle Mountain and Bridgeport Reservoirs. Mr. Strawn emphasized that this years proposed budget reflects a commitment to an excellent maintenance program over the coming years for the benefit of all the citizens of the District.

President Thornton thanked management for the review of the 1987 Budget's and instructed his Co-Directors to further review the Budgets in advance of final review and approval in September.

5.

Mr. James Strawn presented the following land matters for consideration by the Board of Directors:

5A.

Mr. Strawn requested authorization of the commencement of eminent domain proceedings to acquire the following tracts required for the construction of the Richland-Chambers Reservoir following the failure to reach agreement on offers enumerated as follows:

1. 0.33 acre in fee @ \$700/ac and 1.69 acres in easement @ \$467/ac, J. Ammons A-15 and I. Bird A-15, Navarro County, Texas, from the heirs or assigns of Odis Sanders, District Tract #221. Title is unclear.
2. 50.01 acres in fee @ \$700/ac and 2.37 acres in easement @ \$467/ac, I. Bird A-15, Navarro County, Texas, from Jonquil McKie Solomon, District Tract #397.
3. 65.14 acres in fee @ \$1,050/ac and 34.29 acres in easement @ \$750/ac, J. White A-818, Navarro County, Texas, from Hattie Eliot Estate, District Tract #329.

4. 98.30 acres in fee @ \$1,050/ac and 6.281 acres in easement @ \$700/ac, J. White A-818, Navarro County, Texas, from George Eliot, District Tract #330.
5. 17.12 acres in fee @ \$700/ac and 2.23 acres in easement @ 467/ac, J. Ammons A-15, Navarro County, Texas, from Iris McKie, District Tract #396.
6. 23.35 acres in fee @ \$700/ac and 1.94 acres in easement @ 467/ac, J. Ammons A-15, Navarro County, Texas from Lois McKie Mosley, District Tract #397.

With the recommendation of management, Director Shannon moved to authorize the District to commence eminent domain proceedings on the tracts enumerated above. Director King seconded the motion and the vote in favor was unanimous.

5B.

Mr. Strawn next requested authorization of the commencement of eminent domain proceedings to acquire the following tracts required for the expansion of the Houston Hill Pump Station. This expansion is required to facilitate the Richland-Chambers Pipeline. Eminent domain will commence following the failure of the final not to exceed offers enumerated as follows:

1. 1.983 acres in fee @ \$17,000/ac (+) \$4,950.00 in damages from Stanley T. Kent and wife, Dolly Mae Kent; J. Starrett Survey A-1024, Ellis County, Texas.
2. 1.758 acres in fee @ \$17,000/ac (+) \$4,500.00 in damages from David L. Majors and wife, Orvilla Majors; J. Starrett Survey A-1024, Ellis County, Texas.
3. 3.90 acres and 0.30 + acre in fee @ \$9,650.00 and 2.51 acres in easement @ \$4,650.00 from Roger Gagnon and wife, Margaret K. Gagnon, Ellis County, Texas, Tract #3E-2.

With the recommendation of management, Director King moved to authorize the commencement of eminent domain proceedings following

the failure of the above listed "not to exceed" offers. Director Shannon seconded the motion and the vote in favor was unanimous.

5C.

Mr. Strawn next requested approval of the purchase of 1.166 acres in fee @ \$18,000.00 per acre plus the payment of \$4,500.00 in damages to James H. Newman and wife, Karen Newman; James Starret Survey A-1024, Ellis County, Texas. This property necessary for the expansion of the Houston Hill Pump Station at Waxahachie.

With the recommendation of management, Director Shannon moved to authorize the purchase of the property as enumerated above. Director King seconded the motion and the vote in favor was unanimous.

5D.

Mr. Strawn next requested approval of the purchase of 6.37 acres in fee @ \$1,500.00 per acre and 7.19 acres in easement @ \$1,000.00 per acre; J. Ammons Survey A-15, Navarro County from Darrell H. DeRusha, Tract #204.

With the recommendation of management, Director King moved to authorize the District to purchase the above listed tract required for the construction of the Richland-Chambers Reservoir as recommended. Director Shannon seconded the motion and the vote in favor was unanimous.

6.

Mr. Strawn next presented the results of bids received for the purchase of equipment.

TARRANT COUNTY WATER CONTROL AND IMPROVEMENT  
DISTRICT NUMBER ONE

INTER-OFFICE CORRESPONDENCE

DATE: August 11, 1986  
TO: James Strawn  
FROM: Mike Meza  
SUBJECT: Result of and recommendation regarding bidding for  
Tractor/Telescoping Boom Mower Combination and Power  
Disc Chipper.

Bids were received and opened at 10:00 A.M. August 8, 1986 for the equipment listed above. We have reviewed the bids and equipment submitted and offer the following recommendations.

ITEM #1 - One new tractor/telescoping boom mower combination to supplement mowing operation efforts. This item is requested for purchase in the approved Fiscal 1986 Western Division Capital Expenditure Budget, see attached.

A) Zimmerer Kubota and Equipment, Inc.

Kubota M8030FP Tractor with  
Terrain King BA398 Mower \$ 27,429.00

alternate bid:

Kubota M8030FP Tractor with  
Terrain King A-Boom Mower \$ 25,206.00

B) Clemons Tractor Company

Ford Model 6610 Tractor with  
Motrim MT-28-5R Mower \$ 37,182.41

Review of the equipment submitted by the low bidder reveals compliance to all minimum specifications. We are inclined to disregard the alternate bid which details the A-Boom mower as inappropriate for our needs. Therefore, based upon the preceding, I recommend acceptance of the low bid from Zimmerer Kubota and Equipment, Inc. for the Kubota M8030FP Tractor with Terrain King BA398 Mower in the amount of \$27,429.00.



ITEM #2 - One new Heavy Duty Power Disc Chipper to supplement brush and tree removal operations as detailed in Inter-Office Correspondence of July 9, 1986, see attached.

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|---|--------------------------|
| A) Goldthwaites of Texas, Inc.<br>Olathe 98 Chipper                                     | \$ 13,250.00             |
| B) Vermeer Equipment of Texas, Inc.<br>Vermeer Model 1250                               | \$ 14,000.00             |
| C) Asplundh Manufacturing Division<br>Rumm Enterprises<br><br>Asplundh Brush Bandit 100 | <br><br><br>\$ 14,130.00 |

Review of the equipment submitted by the low bidder for the Olathe 98 reveals noncompliance to several minimum specifications. The most critical variance from specifications is the failure to meet minimum horsepower requirements. Based upon this fact we recommend that the bid from Goldthwaites of Texas, Inc. be rejected.

The remaining two bids detail equipment of equal caliber and comply with all minimum specifications. Either machine will satisfy our requirements and maintain excellent reputations. Our greatest concern at this point is delivery time. Vermeer, the second lowest bidder by \$130.00 indicates a November 15, 1986 delivery date. Rumm Enterprises has indicated a forty five to sixty day delivery schedule reducing our waiting time in half. I am of the opinion that we will easily recover this cost difference in increased productivity over the additional time required by the second lowest bidder.

In conclusion, I am recommending acceptance of the bid submitted by Rumm Enterprises for the Asplundh Brush Bandit 100 in the amount of \$14,130.00.

With the recommendation of management, Director King moved to accept the bid submitted by Zimmerer Kubota and Equipment, Inc. in the amount of \$27,429.00 for the Kubota M8030FP Tractor with Terrain King BA38 Mower as well as the bid submitted by Asplundh Manufacturing Division, Rumm Enterprise in the amount of \$14,130.00 for an Asplundh Brush Bandit 100 Disc Chipper. Director Shannon seconded the motion and the vote in favor was unanimous.

Mr. James M. Oliver, General Manager of the District requested authorization to act upon bids solicited for the purchase of automobiles authorized by the Board of Directors on July 24, 1986. Mr. Oliver stated that the purchase was advertised as required by law and requested authorization to accept the lowest responsible bidder at the upcoming bid opening scheduled for Wednesday August 20, 1986 at 10:00 A.M.

With the recommendation of management and with the assurance that all requirements of law pertaining to the soliciting of bids had been followed, Director Shannon moved to authorize management to accept the bid submitted by the lowest responsible bidder for the required automobiles. Director King seconded the motion and the vote in favor was unanimous.

Subsequent to the meeting and following the receipt of bids, the District authorized the purchase of the automobiles from Ryan Oldsmobile of Fort Worth, as follows:

- 1) One 1986 Olds Ninety Eight .....Bid Price \$16,963.32
- 2) Two 1986 Olds Eighty Eights ....Bid Price \$14,520.27

There being no further business before the Board of Directors, the meeting adjourned.

  
Secretary

  
President