

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF  
TARRANT COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER ONE  
HELD ON THE 28TH DAY OF MAY, 1986 AT 9:30 A.M.

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The call of the roll disclosed the presence or absence of  
Directors as follows:

PRESENT

C. Victor Thornton  
Burford I. King  
George W. Shannon  
Wayne E. Newton  
Victor W. Henderson

Also present were Messrs. James M. Oliver, General Manager;  
Robert M. Doby, Comptroller and Wayne Owen, Jr., Administrative  
Assistant.

Staff members who coordinated presentations were Messrs.  
Alan Thomas, Fiscal Manager; Michael J. Meza, Manager of Operations  
and Bill Hilliard, Manager of Special Projects.

Guests making presentations before the Board of Directors  
included Gilmore Lauderdale and Hal Sparks representing the Save The  
Lake organization.

Director Thornton acted as President and Director Shannon  
acted as Secretary, whereupon proceedings were had and done as  
follows:

1.

On motion made by Director Shannon and seconded by Director  
Henderson, and with the assurance from management that all require-  
ments relating to the "open meetings" law had been followed, the  
minutes of the meeting held May 5, 1986 were unanimously approved and  
it was accordingly ordered that such minutes be placed in the  
permanent files of the District.

Mr. Gilmore Lauderdale and Mr. Hal Sparks representing the Save The Lake organization made a brief presentation before the Board of Directors. Their presentation consisted of four main topics, the first being an update on the development of the water quality study on Eagle Mountain Lake. Save The Lake is currently coordinating a visit by the Water Commission at Eagle Mountain Lake. This is to give the Commission an opportunity to familiarize itself with the lake and the comprehensive problems that are involved. Mr. Sparks inquired about the status of the City of Fort Worth's commitment to the water quality study. District staff communicated the fact that Fort Worth has committed to provide various in kind services. Also, Mr. Sparks inquired into the status of District efforts to obtain the services of an expert in the area of non-point source runoff. The District staff reported that efforts are continuing to obtain the services of Alan Plummer who is an expert in this area.

Secondly, Mr. Lauderdale inquired into the possibility of expediting the acquisition of the waste control order for Eagle Mountain Lake. The emphasis on pursuing this matter is directly due to the possibility that the water quality study may not be complete for a considerable amount of time. Thirdly, Mr. Lauderdale requested an example of the jurisdiction such an order would provide. District staff agreed to send a copy of the waste control order currently in effect at Richland-Chambers Reservoir. Finally, Mr. Lauderdale informed the Board of the intentions of his organization in initiating 60 day citizen notices in protest of sub-standard operating procedures by waste treatment facilities operated by the cities of Springtown and Azle.

President Thornton thanked Mr. Lauderdale and Mr. Sparks for their presentation and commended the Save The Lake organization for their cooperation with the District on issues of mutual concern.

3.

Mr. Alan Thomas, Fiscal Manager for the District, presented a proposal from Arthur Young and Company to aid the District in the search, evaluation and selection of a new information system. The District's present computer system is at capacity. This system was purchased in 1980 and is limited not only in capacity but capability as well. Arthur Young can provide the expertise necessary to aid in the location and evaluation of a system suitable to the needs of the District. This project will consist of two phases. Phase One consists of system selection and Phase Two focuses on system implementation. This proposal addresses Phase One only and will cost approximately \$18,000 to \$19,500.

With the recommendation of management, Director Shannon moved that the District accept the proposal from Arthur Young and Company for the services outlined in their proposal dated May 14, 1986. Director King seconded the motion and the vote in favor was unanimous.

4.

Mr. Mike Meza, Manager of Operations for the District, presented the results of bid openings required for the purchase of equipment.

TARRANT COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER ONE  
INTER-OFFICE CORRESPONDENCE

DATE: May 27, 1986  
TO: Mike Meza  
FROM: Richard Ellis  
SUBJECT: Result of May 23, 1986 Bid Opening

Please find enclosed the bids received and opened at 10:00 A.M. on the above listed date for two (2) new bulldozers and one (1) new one ton cab and chassis, all items to be utilized at Richland construction projects as we have previously discussed. The results are as follows:

- A) One (1) New One Ton Cab and Chassis  
for use as Richland heavy equipment mechanic truck  
Jack Williams Chevrolet, Model C30  
TOTAL BID - \$ 11,970.00

The advertisement requesting bidders provided one bidder for this truck. I will point out that this quotation is comparable to the \$ 11,500.00 paid for the diesel one ton utility trucks purchased in March of this year. The price is slightly higher because we are purchasing one vehicle and the engine specified is larger to accomodate the local terrain.

- B) Two (2) new bulldozers  
for use at Richland clearing timber from creek banks  
and general dirt work  
Darr Equipment Company, Model #3G6091 (\$30,940.00 each)  
TOTAL BID - \$ 61,880.00

Like item A, a single bid was received for this equipment. I submit that this equipment exceeds all minimum specifications and maintains the warranties and parts availability provided by Caterpillar and Darr Equipment Company.

Therefore, based upon the preceeding statements I submit that both bids be accepted for purchase.

The one-ton cab and chassis requisitioned will replace a 1979 model heavy equipment mechanics truck with 160,572 miles, currently used at Richland-Chambers. The two dozer blades are needed for two of the three D-8L clearing tractors currently equipped with KG blades. They will be used to clear timber along creek banks this summer and subsequently, for dozer work on a variety of projects.

Based upon the recommendation of management and with the assurance that the purchase package had been properly advertised, Director King moved for the acceptance of the above described bids for purchase. Director Henderson seconded the motion and the vote in favor was unanimous.

5.

Mr. Meza next presented a request for the reduction in retainage by John D. Stephens, contractor for the construction of Section One of the Richland-Chambers Pipeline. This reduction would lower the amount retained from \$987,077.78 to \$240,846.98. All pipe has now been laid in this section and remaining work consists of testing, clean up, completion of air valves, blow offs and control cable. Based upon the consent of surety, engineer and District field staff, management recommends the approval of this reduction in retainage.

With the recommendation of management, Director Shannon moved for the approval of the contractor's request for the reduction of retainage contingent upon the approval of legal counsel. Director King seconded the motion and the vote in favor was unanimous.

6.

The issue of obtaining authorization to secure the services of an architectural firm to assist in the development of plans and specifications for the construction of the administrative offices at Richland-Chambers Reservoir was tabled.

7.

Mr. Meza presented the conceptual proposal submitted by West Bay Joint Venture to improve the existing marina formerly known as Scotty's Camp. The plans outline the two-phased development of 222 boat slips, Recreational Vehicle Park and sewage handling facilities. The plans being quite comprehensive, management requested conceptual approval by the Board.

With the recommendation of management, Director Shannon moved to grant conceptual approval of the West Bay Joint Venture project, with the stipulation that this approval not be construed as

any kind of construction or operational approval and that the District have the opportunity to review the financial integrity of the proposed developer prior to the approval of any construction plans or concession agreements. Director Henderson seconded this motion and the vote in favor was unanimous.

8.

Mr. Thomas next presented the policy and procedures manual for procurement and inventory control that was developed by Garland Graves and Associates. Development of this manual was authorized by the Board on February 3, 1986. These procedures include guidelines for the functional operation as well as legal and ethical considerations of governmental purchasing and inventory control. The procedures as submitted were subjected to several management reviews and should serve to standardize the District's purchasing and inventory control system while having a limited impact on District operations.

Following the presentation, management was instructed by President Thornton to proceed with the implementation of the restructured purchasing and inventory control system.

9.

Motion was made by Director Henderson and seconded by Director Shannon and unanimously approved that the following list of vouchers for the month of February 1986, be approved:

Capital Projects: Voucher-Check Numbers 168 and 169, in the amount of \$519,677.78.

Debt Service: Voucher-Check Numbers 390 thru 393, inclusive, except for voided Check Number 391. Total Debt Service Fund expenditures for the month of February being \$296,786.27.

General Fund: Voucher-Check Numbers 9154 thru 9329, inclusive, except for voided Check Numbers 9154, 9185, 9205, 9220, 9237, 9279, 9291, 9305. Total General Fund expenditures for the month of February being \$2,009,985.76.

Interest and Redemption Fund: Voucher-Check Numbers 199 and 200 for a total expenditure for the month of February being \$15,907,546.90.

Richland-Chambers Construction Fund: Voucher-Check Numbers 5570 thru 5724, inclusive, except for voided Check Numbers 5573, 5578, 5581, 5582, 5602, 5603, 5608, 5615, 5616, 5618, 5619, 5620, 5622, 5628, 5633, 5638, 5664, 5669, 5671, 5676, 5681, 5682, 5683, 5686, 5697, 5712. Total expenditure for month of February, 1986 - \$98,823,248.70.

Revenue Fund: Voucher-Check Numbers 4453 - 4557, inclusive, except for voided Check Numbers 4453, 4488, 4518, 4529, 4531, 4541. Total expenditure for month of February, 1986 - \$10,413,622.74.

Mr. Thomas next presented for review by the Board of Directors the Financial Report for the six months ended March 31, 1986. There were no clarifications requested by the Directors.

10.

Mr. James M. Oliver presented a proposed policy statement developed by the Executive Board of the North Central Texas Council of Governments. The statement establishes a position outlining the protection of water supply reservoirs.

Following discussion and with the recommendation of management, Director Henderson moved that the District adopt the Policy Position on Protection of Water Supply Reservoirs as developed by the North Central Texas Council of Governments. Director King seconded the motion and the vote in favor was unanimous.

11.

Mr. Bill Hilliard, Manager of Special Projects for the District, presented the following land matters at Richland-Chambers for Board consideration:

11A.

Mr. Hilliard requested approval of the acquisition of pipeline right-of-way easements over the following tracts upon a basis of payment, to wit:

- 1) 6.393 acres of pipeline right-of-way easement @ \$800.00 per acre from Caleb Jackson, Navarro County.
- 2) 8.43 acres of pipeline right-of-way easement @ \$800.00 per acre from Thomas L. Houston and wife, Gladys Houston, Navarro County.
- 3) 1.08 acres of pipeline right-of-way easement @ \$ 1,000.00 per acre from C. A. McCluney, Navarro County.
- 4) 8.26 acres of pipeline right-of-way easement @ \$800.00 per acre from C. L. Brown, Navarro County.
- 5) 7.62 acres of pipeline right-of-way easement @ \$1,000.00 per acre from Mrs. L. P. Hodge, et al, Navarro County.
- 6) Acreage from Carl Mirus, Jr., approved on April 23, 1986 as being 6.35 acres is changed to encompass 12.70 acres @ \$1,496.00 per acre.

With the recommendation of management, Director King moved to approve the acquisition of the above listed tracts at the terms enumerated above. Director Shannon seconded the motion and the vote in favor was unanimous.

11B.

Mr. Hilliard next requested approval of the commencement of eminent domain proceedings to acquire pipeline right-of-way easements over the following tracts upon failure of the following offers not to exceed.

- 1) 24.35 acres in pipeline right-of-way easement @ \$1,000.00 per acre from Richard Lane, et al, Navarro County.
- 2) 15.14 acres in pipeline right-of-way easement @ \$1,000.00 per acre from James E. Fortson, Navarro County.

With the recommendation of management, Director Shannon moved to approve the commencement of eminent domain proceedings to acquire pipeline right-of-way easements over the above listed tracts, upon the failure of the above listed offers not to exceed. Director King seconded the motion and the vote in favor was unanimous.



11C.

Mr. Hilliard next requested approval of the acquisition of the following tracts required for the construction of the Richland-Chambers Reservoir upon a basis of payment, to wit:

- 1) 15.883 acres in fee @ \$850.00 per acre from Lillian Stewart et al, W. P. Lane Survey A-483, Tract #434, Navarro County, Texas.
- 2) 46.55 acres in fee @ \$900.00 per acre, 11.18 acres in easement @ \$600.00 per acre and \$2,500.00 in severance damages from Jennie Sue Teague et al, W. Reed Survey A-671, Navarro County, Texas, Tract #348.

With the recommendation of management, Director Henderson moved to approve the acquisition of the above listed tracts required for the construction of the Richland-Chambers Reservoir upon the basis of payment outlined above. Director Shannon seconded the motion and the vote in favor was unanimous.

11D.

Mr. Hilliard further requested approval of the commencement of eminent domain proceedings to acquire the following tracts necessary for the construction of the Richland-Chambers Reservoir upon the failure of final offers enumerated as follows:

- 1) 519.38 acres in fee @ \$850.00 per acre, 70.47 acres in easement @ \$567.00 per acre and \$29,500.00 in severance damages for Ted Weaver, T. Ross Survey, A-672, J. White Survey A-818, Navarro County, Texas Tract #346.
- 2) 5.39 acres in fee @ \$850.00 per acre and 43.93 acres in easement @ \$567.00 per acre from Ed Tynes et al, T. Ross Survey A-672, Navarro County, Texas. Tract #300.

With the recommendation of management, Director Shannon moved to approve the commencement of eminent domain proceedings to acquire the above listed tracts upon the failure of final offers enumerated above. Director King seconded the motion and the vote in favor was unanimous.

CLOSED MEETING

OPENED MEETING

There being no further business before the Board of  
Directors, the meeting adjourned.

George W. Shannon  
Secretary

D. Victor Thornton  
President