MINUTES OF AN EXECUTIVE MEETING OF THE BOARD OF DIRECTORS OF TARRANT COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER ONE HELD ON THE 4TH DAY OF MARCH, 1983 AT 9:30 A. M.

The call of the roll disclosed the presence or absence of Directors as follows:

PRESENT

Wayne E. Newton
C. Victor Thornton
Robert D. Alexander
Preston M. Geren
Burford I. King

Also present was Ben Hickey, General Mangaer of the District.

Director Newton acted in his capacity as President and Director Alexander acted as Secretary, whereupon proceedings were had and done as follows:

1.

President Newton stated that the meeting would now come to order for the purpose of calling an Executive or "Closed Session"; whereon Director Thornton moved, seconded by Director King and unanimously approved, that this meeting be now declared a "Closed" Meeting.

Following a lengthy period of time, President Newton declared the meeting now "open"; whereon Director Thornton moved, seconded by Director King and unanimously approved, that this meeting be now declared "open". President Newton reviewed in general the personnel and litigation subjects discussed, among which the General Manager of the District was instructed to report to the Directors, by letter, recommendation for improvement of

Administrative procedures in operation of management of the District.

President Newton also stated that other matters discussed in generalities would now be discussed, to wit:

- (1) A general discussion was held regarding the implementation of a "Common" form for Engineering services; with Director Geren making the move, seconded by Director Alexander and unanimously approved, that a standard form of agreement between the District and Engineering firms be prepared, by Counsel of the District, for study by the Directors
- (2) The matter of easements required by the District was discussed at length, following, which Director King moved, seconded by Director Thornton and unanimously approved, that Counsel for the District prepare a standard form of easement to be used by the District and present to the Directors for their comments.
- (3) Following a discussion of proposed acquisition of pipeline right-of-way, Director Geren moved, seconded by Director King and unanimously approved, that there be no acquisition of pipeline right-of-way until all questions as raised at this time were settled.
- (4) The subject regarding proper control of Budgeting and the control of all fiscal expense affairs of the District, not limited to, but especially for the construction periods for land, attorneys and engineers fees, and income from investments. Following a detailed discussion, Director Geren moved, seconded by Director King and unanimously approved, that a detailed report

from management of the District setting out the procedures and estimated cost for computerized handling of the above listed subjects, for the next meeting of the Directors.

2.

There being no further business before the Board of Directors, the meeeting adjourned.

Secretary