

MINUTES OF A MEETING OF THE BOARD OF
DIRECTORS OF TARRANT COUNTY WATER
CONTROL & IMPROVEMENT DISTRICT NO. 1
HELD ON MARCH 12, 1954, AT 11 A. M.

The call of the roll disclosed the presence of the following Directors:

PRESENT

Joe B. Hogsett
Houston Hill
Dan H. Priest
W. L. Pier
A. T. Seymour, Jr.

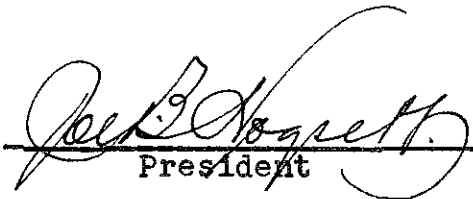
Also present were Messrs. Sidney L. Samuels, Wm. Brown and John M. Scott as attorneys for the District. The Committee appointed to report to the Board concerning the handling of its fiscal affairs through Director Hill as Chairman reported as follows:

The Committee has been definitely advised by the attorneys for the District that the District is authorized to request the County Auditor to perform the functions for the District prescribed by statute with respect to auditing the fiscal affairs of the District. In view of the resignation of Mr. E. B. Cheatham to become effective April 1, 1954, the Committee believes that it is now expedient and appropriate for the District to request the County Auditor to perform the functions authorized by statute with respect to the fiscal affairs of the District.

The report of the Committee was discussed and following discussion, Director Hill moved and Director Seymour seconded that the report of the Committee be adopted. Upon the unanimous affirmative vote of all Directors present, the report was adopted.

Director Hill suggested that the President of the Board address a letter to the County Auditor advising him of the action of the Board and requesting that the County Auditor advise a definite date, preferably not later than April 1, 1954, for assuming the responsibility for the auditing of the District affairs. It appearing that the suggestion met the approval of the Directors, President Hogsett assented to the suggestion of Director Hill.

There being no other business to come before the meeting, it was adjourned.



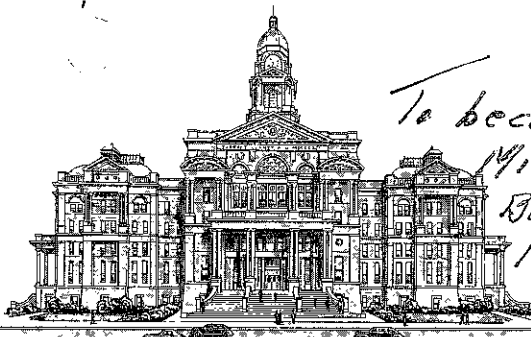
President



Secretary

#125

J. M. STAR WILLIAMS
COUNTY AUDITOR



*To become a part of the
Minutes of Meeting of
Board of Directors held
March 12, 1954, at 11:45 A.M.
E.S.*

FORT WORTH, TEXAS

TARRANT COUNTY COURT HOUSE

March 9, 1954

To the Directors
Tarrant County Water Control and Improvement
District No. 1
Danciger Building
Fort Worth, Texas

Gentlemen:

As per your recent request we have checked into the records of the Water Board in the Danciger Building and have found that we can handle very easily without much increase in man hours by installing it along the lines of our system. We would like to have the books and records of all receipts and disbursements also the bond registry and files pertaining to bonds.

The Accounts Receivable should be collected by personnel in your office in the Danciger Building. One girl with Mr. Hickey whom I have talked with at length about the affairs of the board will be adequate help. Deposit receipts as well as deposit slips should be sent to the County Auditor to be posted to the ledger. Ad Valorem taxes could be deposited direct to the bank when the auditor checks the Tax Collector's report and could be filed in this office after it has been presented to the board for their examination.

Accounts Payable:

1. Payroll Time Sheets to be furnished the auditor by some member designated by the board.
2. Requisitions and Pre-numbered purchase orders should be used on all purchases. A copy furnished the vendors and one to the auditor, delivery slips, as well as, invoices should come to the auditor that they may be checked for correctness and conforming to the purchase orders.
3. Vouchers will be made out according to invoices and statements which will be presented to the board for their approval at their next meeting.

We recommend that an audit by Pitner & Adams be made through March 31, 1954 and a copy of their report be filed with this office.

Respectfully yours,
J. M. Williams
J. M. Williams
County Auditor

JMW:E